

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
May 6, 2019

Chairman Jim Heisey called the meeting to order at 6:30 pm.

ROLL CALL

Bev Martel, Jim Heisey, Dale Bevans, Kevin Helms, and Tom Demler of the Board were present. Rick Rudy was absent. Paul Lutzkanin, Tony Fitzgibbons, Kevin Snader and Lori Poorman were also present.

COMMENTS/COMPLAINTS

Jack Rudegear questioned the Board regarding connecting the property at 141 Elk Drive.

MEETING MINUTES

Mrs. Martel made a motion to accept the meeting minutes as written. Mr. Helms seconded the motion and the meeting minutes were accepted by the Board without objection.

TREASURER'S REPORT

Bills Payables - The payables were presented to the Board for approval to be paid in the amounts of \$105,472.69 from the Sewer Fund and \$21,623.27 from the Water Fund. Mr. Demler made a motion to pay the bills. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

Financial Statement – The financial statement was presented to the Board for approval. Mrs. Martel made a motion to accept the financial statement, pending audit. Mr. Helms seconded the motion and the Board voted for the acceptance of the financial statement as presented, pending audit.

OFFICE MANAGER'S REPORT

Mrs. Martel made a motion to purchase two 18"x36" logo signs for the side and front windows. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Demler made a motion to accept the Yeager's Fence quote to install a fence around the outdoor AC unit. Mrs. Martel seconded the motion and the Board voted in favor of the motion.

The group discussed renovations for the apartment. Mr. Bevans will work to get additional quotes.

OPERATION MANAGER'S REPORT

Mr. Demler made a motion to purchase four new tires for the F-150 from Simon Kettering at a total cost of \$815.00. Mr. Bevans seconded the motion and the Board voted in favor of the motion.

ENGINEER'S REPORT

Mr. Lutzkanin reported in regards to the 2018 Chapter 94 reports for the Little Swatara Creek WWTP and the Monroe Valley WWTP there has been no comment from DEP to date.

Mr. Lutzkanin reported that the 2018 Consumer Confidence Report is due to DEP by July 1, 2019.

SOLICITOR'S REPORT

Mrs. Martel made a motion to adopt Resolution No. 2019-5-6, Rules and Regulations Concerning Connection to and Use of the Sanitary Sewer & Water Distribution Systems. Mr. Demler seconded the motion and the Board voted in favor of the motion.

Mrs. Martel made a motion to send the Real Estate Commission a letter regarding the issue the Authority had with Levco. Mr. Helms seconded the motion and the Board voted in favor of the motion.

Mr. Fitzgibbons reported that he had filed a Writ of Scire Facias against John Greish at 114 Second Street on April 18, 2019.

OLD BUSINESS

None

NEW BUSINESS

None

COMMITTEE REPORTS

Budget Committee

Mr. Heisey reported that the committee met April 24, 2019 at 10:30 a.m. and the budget number are on track for the quarter.

Building Committee

No report

Operations Committee

No report

Personnel Committee

No report

COMMENTS/COMPLAINTS

None

ADJOURNMENT

Mr. Helms made a motion to adjourn the meeting. Mr. Demler seconded the motion, and the Board voted in favor of the motion to be carried.

The meeting adjourned at 7:40 pm.

**Respectfully submitted,
Lori A. Poorman
Office Manager/Secretary/Treasurer**